WRITTEN ACTION OF AITKIN HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Aitkin Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Aitkin Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Aitkin Health Services:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Aitkin Health Services:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member
DECEMBER 1, 2020

REGULAR MEETING

The Board of Directors of Aitkin Health Services (AHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:25 p.m.

Raw offered a prayer.

PRESENT

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

ABSENT

Monserrat Vasquez.

AGENDA

Vivian Heltemes moved to approve the agenda, motion seconded and carried.

MINUTES

Carla Riley moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

OFFICERS

Tamela Sperr nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

VP-SENIOR SERVICES

Allen, VP Senior Services gave an update on AHS’ operations & activities.

ADJOURNMENT

Carla Riley moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF BROWNS VALLEY HEALTH CENTER

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Browns Valley Health Center, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Browns Valley Health Center’s board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Browns Valley Health Center:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Browns Valley Health Center:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

4. ELECTION OF RECOMMENDED ADVISORY COMMITTEE MEMBER:
   The following Persons are hereby elected to serve as Advisory Committee Member of Browns Valley Health Center:
   - Mary Carlson

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Board Member

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Board Member
The Board of Directors of Browns Valley Health Center (BVHC) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:27 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Vivian Heltemes moved to approve the agenda, motion seconded and carried.

**MINUTES**

Dan Drips moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

**OFFICERS**

Dan Dripps nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thoof of Alyssa Thoof, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP Senior Services gave an update on BVHC’ operations & activities.

**ADJOURNMENT**

Carla Riley moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
Application of Committee Member Candidate

Name: Mary Carlson
DOB: 06-03-49

Address: 12456 West 46th Ave, Sisseton, SD 57262
Religion: Methodist

Mobile Phone: 605.880.0153
Fax: —
Work/Phone: —
Fax: —
E-mail: —

SUMMARIZE YOUR EXPERIENCE WITH AND/OR INTEREST IN OUR ORGANIZATION

My grandmother and now my mother are past and current residents of this wonderful care center. It will always be a special place in my life.

WHAT SKILLS AND KNOWLEDGE ARE YOU WILLING TO BRING TO OUR COMMITTEE? PLEASE INDICATE YOUR EXPERIENCE IN THE FOLLOWING AREAS.

<table>
<thead>
<tr>
<th>Skill / Knowledge Area</th>
<th>Very Experienced</th>
<th>Some Experience</th>
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<td>Special events (planning and implementing)</td>
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<td>(List other skills, knowledge needed by your board)</td>
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</table>

For the items you checked as "very experienced" or "some experience", please provide details.

-If not described above, please outline your experience as a volunteer board or committee member? I was VP of an electronics design & manufacturing firm. My role there covered all aspects above. Also served on the Board at the local hospital as Director/President.

-Who may we contact for information about your performance in these positions?

The current President of the Board at CDP

-If you have a resume, please attach it. Mail, fax, or e-mail the completed application to:

CCP.AFD.017-F6a Advisory Committee Member Application

Author: SFHS
Issued: 2/5/07 Reviewed/Amended: 1/29/18
WRITTEN ACTION OF CHISHOLM HEALTH CENTER

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Chisholm Health Center, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Chisholm Health Center’s board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Chisholm Health Center:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Chisholm Health Center:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

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</table>
The Board of Directors of Chisholm Health Center (CHC) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:30 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Father Schneider moved to approve the agenda, motion seconded and carried.

**MINUTES**

Keith Davison moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

**OFFICERS**

Carla Riley nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP Senior Services gave an update on CHC’s operations & activities.

**ADJOURNMENT**

Vivian Heltemes moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:33 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF DULUTH HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Duluth Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Duluth Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Duluth Health Services:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Duluth Health Services:
   - Alyssa Thoof, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

4. ELECTION OF RECOMMENDED ADVISORY COMMITTEE MEMBER:
   The following Persons are hereby elected to serve as Advisory Committee Member of Duluth Health Services:
   - Bonnie Ratajek
The Board of Directors of Duluth Health Services (DHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:33 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Vivian Heltemes moved to approve the agenda, motion seconded and carried.

**MINUTES**

Vivian Heltemes moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

**OFFICERS**

Dan Dripps nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP of Senior Services gave an update on DHS’ operations & activities.

**ADJOURNMENT**

Keith Davison moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
**Application of Committee Member Candidate**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Bonnie Katayek</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>1120 98th Ave West</td>
</tr>
<tr>
<td>Home/Phone:</td>
<td>590-0590</td>
</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:bkatayek@hotmail.com">bkatayek@hotmail.com</a></td>
</tr>
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</table>

**SUMMARIZE YOUR EXPERIENCE WITH AND/OR INTEREST IN OUR ORGANIZATION**

For 10 yrs, I worked at VNC as HR manager, then PR supervisor, then accounting. Continued volunteering after my retirement.

**WHAT SKILLS AND KNOWLEDGE ARE YOU WILLING TO BRING TO OUR COMMITTEE? PLEASE INDICATE YOUR EXPERIENCE IN THE FOLLOWING AREAS.**

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<th>Skill/Responsibility</th>
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<td>(List other skills, knowledge needed by your board)</td>
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</tbody>
</table>

For the items you checked as "very experienced" or "some experience", please provide details.

- If not described above, please outline your experience as a volunteer board or committee member?

**Pres/Treasurer of my homeowners association - 15 yrs**

**Treasurer for GNDCC for 4 yrs**

- Who may we contact for information about your performance in these positions?

- If you have a resume, please attach it. Mail, fax, or e-mail the completed application to:

CCP.AFD.017-F6a Advisory Committee Member Application

Author: SFHS
Issued: 2/5/07  Reviewed/Amended: 1/29/18
WRITTEN ACTION OF FRANCISCAN HEALTH CENTER

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Franciscan Health Center, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Franciscan Health Center’s board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Franciscan Health Center:
   John Luetmer
   Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Franciscan Health Center:
   Alyssa Thoof, Chair
   Elizabeth Meichsner, Vice-Chair
   Lori Wiese, Sec/Treasurer

4. ELECTION OF RECOMMENDED ADVISORY COMMITTEE MEMBER:
   The following Persons are hereby elected to serve as Advisory Committee Member of Franciscan Health Center:
   Bonnie Ratajek

________________________________________________________________________
Board Member                                           Board Member
________________________________________________________________________
Board Member                                           Board Member
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Board Member                                           Board Member
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Board Member                                           Board Member

Expressing Christ’s love by providing care that values every human life.
Integrity • Commitment • Respect • Excellence • Service • Stewardship
A non-profit subsidiary of St. Francis Health Services of Morris, Inc.
The Board of Directors of Franciscan Health Center (FHC) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:40 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrock, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Father Schneider moved to approve the agenda, motion seconded and carried.

**MINUTES**

Vivian Heltemes moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

**OFFICERS**

Tamela Sperr nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP Senior Services gave an update on FHC’ operations & activities.

**ADJOURNMENT**

Father Schneider moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
Application of Committee Member Candidate

<table>
<thead>
<tr>
<th>Name:</th>
<th>Bonnie Katayek</th>
<th>DOB:</th>
<th>8-19-52</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>1120 98th Ave. West</td>
<td>Religion:</td>
<td>Catholic</td>
</tr>
<tr>
<td>Home/Phone:</td>
<td>590-590</td>
<td>Fax:</td>
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<tr>
<td>Work/Phone:</td>
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<td>Fax:</td>
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</tr>
<tr>
<td>E-mail:</td>
<td><a href="mailto:katayek@hotmail.com">katayek@hotmail.com</a></td>
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</tbody>
</table>

**SUMMARIZE YOUR EXPERIENCE WITH AND/OR INTEREST IN OUR ORGANIZATION**

For 10 yrs. I worked at VNC as HR Director, then PR Supervisor; then Accounting. Continued volunteering after my retirement.

**WHAT SKILLS AND KNOWLEDGE ARE YOU WILLING TO BRING TO OUR COMMITTEE? PLEASE INDICATE YOUR EXPERIENCE IN THE FOLLOWING AREAS.**

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<th>Skill/Activity</th>
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*For the items you checked as "very experienced" or "some experience", please provide details.*

- If not described above, please outline your experience as a volunteer board or committee member?

**President/Treasurer of my homeowners association - 15 yrs**
**Treasurer for GNDCC for 4 yrs**

- Who may we contact for information about your performance in these positions?

- If you have a resume, please attach it. Mail, fax, or e-mail the completed application to:
WRITTEN ACTION OF FARMINGTON HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Farmington Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Farmington Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Farmington Health Services:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Farmington Health Services:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

Board Member

Board Member

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Board Member

Board Member
The Board of Directors of Farmington Health Services (FHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 6:30 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrock, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Father Schneider moved to approve the agenda, motion seconded and carried.

**MINUTES**

Father Schneider moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

**OFFICERS**

Vivian Heltemes nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP Senior Services gave an update on FHS' operations & activities.

**ADJOURNMENT**

Vivian Heltemes moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF GUARDIAN ANGELS HEALTH & REHABILITATION CENTER

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Guardian Angels Health & Rehabilitation Center, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Guardian Angels Health & Rehabilitation Center’s board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Guardian Angels Health & Rehabilitation Center:
   John Luetmer
   Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Guardian Angels Health & Rehabilitation Center:
   Alyssa Thooff, Chair
   Elizabeth Meichsner, Vice-Chair
   Lori Wiese, Sec/Treasurer

Board Member

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Board Member
The Board of Directors of Guardian Angels Health & Rehabilitation Center (GAH&RC) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:42 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Elizabeth Meichsner moved to approve the agenda, motion seconded and carried.

**MINUTES**

Father Schneider moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

**OFFICERS**

Dan Dripps nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP Senior Services gave an update on GAH&RC’s operations & activities.

**ADJOURNMENT**

Carla Riley moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:44 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF KOOCHICHING HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Koochiching Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Koochiching Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Koochiching Health Services:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Koochiching Health Services:
   - Alyssa Thoof, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

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Board Member
The Board of Directors of Koochiching Health Services (KHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:44 p.m.

Raw offered a prayer.

PRESENT
Alyssa Thooft, Vivian Heltemes, Kenneth Westbrock, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

ABSENT
Monserrat Vasquez.

AGENDA
Tamela Sperr moved to approve the agenda, motion seconded and carried.

MINUTES
Father Schneider moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

OFFICERS
Father Schneider nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese Secretary/Treasurer; Motion seconded and carried.

VP-SENIOR SERVICES
Allen, VP Senior Services gave an update on KHS' operations & activities.

ADJOURNMENT
Vivian Heltemes moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF LITTLE FALLS HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Little Falls Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Little Falls Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Little Falls Health Services:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Little Falls Health Services:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer

Board Member

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Board Member
The Board of Directors of Little Falls Health Services (LFHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 7:45 p.m.

Raw offered a prayer.

PRESENT

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

ABSENT

Monserrat Vasquez.

AGENDA

Carla Riley moved to approve the agenda, motion seconded and carried.

MINUTES

Dan Dripps moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

OFFICERS

Father Schneider nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

VP-SENIOR SERVICES

Allen, VP Senior Services gave an update on LFHS’ operations & activities.

ADJOURNMENT

Dan Dripps moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF MORRIS HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Morris Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 9/28/21 Morris Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Morris Health Services:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Morris Health Services:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer
The Board of Directors of Morris Health Services (MHS) held a meeting on September 28, 2021 in the SFHS Conference Room. Chair Thooft called the meeting to order at 6:54 p.m.

Saffa offered a prayer.

PRESENT

Alyssa Thooft, Jennifer Goodnough, Joan Reicosky, Lori Wiese, Patrick Nelson, Jennifer Seales, and virtually: Elizabeth Meichsner, Tamela Sperr, Dan Dripps.

Staff: Carol Raw, Chad Meyer, Scot Allen, Cami Peterson-DeVries, Stephen Saffa and Jeannie Michaelson.

Guest: Paula Henrickson and Christine Bakke.

ABSENT

Father Schneider, Paul Letendre and Kenneth Westbrook.

MINUTES

Nelson moved to approve MHS' regular meeting minutes of 12/1/20, motion seconded and carried.

Goodnough moved to approve MHS' special meeting minutes of 4/6/21, motion seconded and carried.

MACCC PROJECT

Henrickson and Bakke reviewed and discussed the proposed renovation of Rossberg wing to transfer the existing MACCC program to that wing. The cost of the renovation is estimated at $650k. Applications for grants and other funding to cover the majority of the cost, are being submitted.

MOTION

Wiese motioned to approve the MACCC renovation project of $650k and to notify the Head Start program by 10/1/2021 of contract termination, motion seconded and carried.

VP SENIOR SERVICES

Allen, VP Senior Services, provided senior services operations report including occupancy and critical staffing shortages and an action plan to more efficiently staff Skyview.

ADJOURNMENT

Wiese moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF PRAIRIE COMMUNITY SERVICES, INC.

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Prairie Community Services, Inc., do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 7/27/21 Prairie Community Services’, Inc. board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Prairie Community Services, Inc.:
   - John Luetmer
   - Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Prairie Community Services, Inc.:
   - Alyssa Thooft, Chair
   - Elizabeth Meichsner, Vice-Chair
   - Lori Wiese, Sec/Treasurer
The Board of Directors of Prairie Community Services (PCS) held their regular meeting on July 27, 2021. Chair Thooft called the meeting to order at 6:53 p.m.

Chair Thooft offered a prayer.

**PRESENT**

Alyssa Thooft, Jennifer Goodnough, Paul Letendre, Joan Reicosky, Father Schneider, Lori Wiese, Patrick Nelson, Tamela Sperr and Dan Dripps.

Staff: Carol Raw, Chad Meyer, Scot Allen, Cami Peterson-DeVries, Lucas Koehntop and Jeannie Michaelson.

**ABSENT**

Jennifer Seales, Elizabeth Meichsner, and Kenneth Westbrock.

**AGENDA**

Father Schneider moved to approve the agenda with addition of Parkview Listing/Sale, motion seconded and carried.

**MINUTES**

Dan Dripps moved to approve the 12/1/20 meeting minutes, motion seconded and carried. Jennifer Goodnough abstained from the motion.

**CITY OF FF PROPERTY FOR PCS PROGRAM CONTRACT**

Raw explained PCS was recently awarded the Fergus Falls (FF) 3 unit requiring a property to conduct the services. After a search for property, Raw requests the purchase of a vacant parcel in FF to relocate the Crosswood home of Barrett using a house mover; requiring preparation of the property, constructing the concrete slab and connection of utilities.

**MOTION**

Tamela Sperr motioned to approve Resolution 2021.2 SFHS and relocate the Crosswood home, motion seconded and carried.

**PARKVIEW LISTING/SALE**

Hancock Parkview property is no longer providing services. Raw requested to proceed to list and except the best offer.

**MOTION**

Father Schneider motioned to proceed to list and sell the Hancock Parkview property, motion seconded and carried.

**VP-BEHAVIORAL & DEVEL. SERVICES**

Chad Meyer, VP of Behavior and Developmental Services gave an update on PCS’ operations & activities.

**ADJOURNMENT**

Tamela Sperr moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 7:42 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF PENNINGTON HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Pennington Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Pennington Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Pennington Health Services:
   John Luetmer
   Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Pennington Health Services:
   Alyssa Thoof, Chair
   Elizabeth Meichsner, Vice-Chair
   Lori Wiese, Sec/Treasurer

Board Member
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DECEMBER 1, 2020

REGULAR MEETING

The Board of Directors of Pennington Health Services (PHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 8:00 p.m.

Raw offered a prayer.

PRESENT

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

ABSENT

Monserrat Vasquez.

AGENDA

Father Schneider moved to approve the agenda, motion seconded and carried.

MINUTES

Father Schneider moved to approve the 12/3/19 meeting minutes, motion seconded and carried.

OFFICERS

Carla Riley nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

AC APPOINTMENT

Allen brought forward Advisory Committee’s recommendation of David Odette to serve a four (4) year term on the Pennington Health Services Advisory Committee.

MOTION

Carla Riley moved to approve David Odette be appointed to serve a four (4) year term on the Pennington Health Services Advisory Committee, motion seconded and carried.

VP-SENIOR SERVICES

Allen, VP Senior Services gave an update on PHS’ operations & activities.

ADJOURNMENT

Vivian Heltemes moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF RENVILLE HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Renville Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 12/1/20 Renville Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Renville Health Services:
   John Luetmer
   Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Renville Health Services:
   Alyssa Thooft, Chair
   Elizabeth Meichsner, Vice-Chair
   Lori Wiese, Sec/Treasurer

Board Member

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Board Member
The Board of Directors of Renville Health Services (RHS) held their regular meeting on December 1, 2020 as a virtual meeting. Chair Thooft called the meeting to order at 8:05 p.m.

Raw offered a prayer.

**PRESENT**

Alyssa Thooft, Vivian Heltemes, Kenneth Westbrook, Father Schneider, Dan Dripps, Carla Riley, Lori Wiese, Elizabeth Meichsner, Tamela Sperr, Keith Davison, Paul Letendre, and Patrick Nelson.

Staff: Carol Raw, Will Moncrief, Scot Allen, Chad Meyer, Cami Peterson-DeVries and Jeannie Michaelson.

Guest: Jennifer Seales, Jennifer Goodnough and Joan Reicosky.

**ABSENT**

Monserrat Vasquez.

**AGENDA**

Vivian Heltemes moved to approve the agenda, motion seconded and carried.

**MINUTES**

Dan Dripps moved to approve the 5/26/20 meeting minutes, motion seconded and carried.

**OFFICERS**

Father Schneider nominated Alyssa Thooft for the Chair position, motion seconded and carried. Dan Dripps nominated Elizabeth Meichsner for the Vice Chair position, motion seconded and carried. Carla Riley nominated Lori Wiese for the Secretary/Treasurer position, motion seconded and carried. Nominations ceased and a full slate was motioned by Alyssa Thooft of Alyssa Thooft, Chair; Elizabeth Meichsner, Vice-Chair and Lori Wiese, Secretary/Treasurer; Motion seconded and carried.

**VP-SENIOR SERVICES**

Allen, VP of Senior Services gave an update on RHS’ operations & activities.

**ADJOURNMENT**

Father Schneider moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 8:07 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary
WRITTEN ACTION OF ZUMBROTA HEALTH SERVICES

Pursuant to the provisions of Minnesota Statutes, Section 317A.239, the undersigned, being all of the members of the Board of Directors of Zumbrota Health Services, do hereby consent and approve the following actions and resolutions, by and on behalf of the Board of Directors of the Company:

1. APPROVAL OF PREVIOUS BOARD MINUTES: The minutes of the 7/27/21 Zumbrota Health Services’ board meeting are hereby approved.

2. ELECTION OF NEW DIRECTORS: The following Persons are hereby elected to serve on the Board of Directors of Zumbrota Health Services:
   John Luetmer
   Paul Rentz

3. ELECTION OF NEW BOARD OFFICERS: The following Persons are hereby elected to serve as Officers of the Board of Zumbrota Health Services:
   Alyssa Thooft, Chair
   Elizabeth Meichsner, Vice-Chair
   Lori Wiese, Sec/Treasurer

Board Member

Board Member

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Board Member

Board Member
The Board of Directors of Zumbrota Health Services (ZHS) held a meeting on July 27, 2021 at the SFHS Conference Room. Chair Thooft called the meeting to order at 6:40 p.m.

Chair Thooft offered a prayer.

**PRESENT**

Alyssa Thooft, Jennifer Goodnough, Paul Letendre, Joan Reicosky, Father Schneider, Lori Wiese, Patrick Nelson, Tamela Sperr and Dan Dripps.

Staff: Carol Raw, Chad Meyer, Scot Allen, Cami Peterson-DeVries, Lucas Koehntop and Jeannie Michaelson.

**ABSENT**

Jennifer Seales, Elizabeth Meichsner, and Kenneth Westbrock.

**AGENDA**

Pat Nelson moved to approve the agenda, motion seconded and carried.

**MINUTES**

Dan Dripps motioned to approve the 12/1/20 & 4/6/21 meeting minutes, motions seconded and carried.

**ZHS PROPERTY SELL/PURCHASE & PARKING LOT PROPOSAL**

Raw explained the Mazeppa-Zumbrota Independent School District 2805 has requested SFHS consider selling the 3rd of 3 vacant parcels (2 were previously sold to them) for the cost of the adjacent property to our lower level parking lot ($115k) and all closing fees. Raw further explained ZHS’ estimated cost of $23,500 to ready the property for parking upon purchase (demolishing the existing house and preparation of the site) suggesting upon occupancy and the financial status improvement consideration of incurring additional costs of $49,500 to pave the new parking lot.

**MOTION**

Lori Wiese motioned to approve of the purchase and sell of the properties and authorizing the CEO to proceed as necessary; motion seconded and carried.

**VP SENIOR SERVICES**

Allen, VP Senior Services provided senior services operations report.

**ADJOURNMENT**

Jennifer Goodnough moved to adjourn the meeting, motion seconded and carried. Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Lori Wiese, Secretary/Treasurer

Jeannie Michaelson, Recording Secretary